



## REFUND POLICY / CANCELLATION OF AN ONLINE REGISTRATION FOR A COURSE, TRAINING OR PREPARATORY COURSE.

Before registering for a course, please take note of the cancellation conditions stipulated by law ([Office de la protection du consommateur](#)).

You may cancel an online purchase from the Fédération québécoise de tir (FQT), a non-profit organization offering courses and training, at any time.

### 1/ CANCELLATION BEFORE THE START OF THE COURSE

If you cancel before the start of the course, you must complete the Refund/Transfer Form attached to the Invoice sent by the FQT at the time of registration (see instructions below). FQT will not charge you any fees or demand any compensation. The FQT will refund the full amount of the course.

### 2/ CANCELLATION / ABSENCE AFTER COURSE START DATE

- If the course has already started, you will be required to pay the cost of the course. The FQT does not refund.
- Don't show up for a class? You must pay the cost of the course because it has taken place. The FQT does not refund.
- If you leave before the end of the course, the FQT will not refund you.

### 3/ HOW TO CANCEL YOUR REGISTRATION

1. Complete the **Refund/Transfer Form** on page 2
2. By e-mail, attach the completed **form** and the **Invoice sent by the FQT** at the time of purchase of the course or training and send them to the following address:  
[membre@fqtir.qc.ca](mailto:membre@fqtir.qc.ca)

Refunds will be made directly to the original method of payment via our online payment partner STRIPE within 5 to 10 days of receipt of the cancellation form.

### 4/ HOW TO TRANSFER A COURSE TO ANOTHER DATE

1. Complete the **Refund/Transfer Form** on page 2.
2. Check the [calendar](#) of available courses. **Your course must not be full.**
3. Fill in the details (**date and location**) of the course you are registered for.
4. Fill in the details (**date and location**) of the course you have chosen to transfer to.
5. By e-mail, attach the completed **form** and the **Invoice sent by the FQT** at the time of purchase of the course or training and send them to the following address:  
[membre@fqtir.qc.ca](mailto:membre@fqtir.qc.ca)





## REFUND / TRANSFER FORM

For a refund, cancellation or transfer of an online registration to a course, training or preparatory course.

### FORM

**All fields are mandatory.**

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Firstname:

Lastname:

Current address:

City:

Postal Code:

Phone number

Birthday date:

E-mail address attached to purchase :

Course number (# on your receipt):

You wish to cancel your participation and obtain a refund

You would like to transfer to another course:

To transfer a course date, please check that the course is available in the calendar ([link to course dates](#)). Indicate the date and location of the available course to which you wish to transfer here:

*The course you are currently registered for:*

Date:

Location:

*Course chosen for your transfer:*

Date:

Location:

→ Send by email at [membre@fqtir.qc.ca](mailto:membre@fqtir.qc.ca)

This completed refund or transfer form

Your purchase confirmation invoice

If you have any questions, please contact us  
by e-mail at the following address : [membre@fqtir.qc.ca](mailto:membre@fqtir.qc.ca)

Visit our website: <https://www.fqtir.qc.ca/en>

